

GENERAL FEDERATION
of WOMEN'S CLUBS



GFWC Recording Secretary's Report

GFWC 118th Annual International Convention | Cleveland, Ohio | Sunday, June 14, 2009

Since being installed as GFWC Recording Secretary in July 2008 in Chicago, Illinois, this officer has fulfilled all duties as required by the GFWC Constitution and Bylaws. She attended the Staff/Executive Committee Retreat; all Executive Committee, Board of Directors, and Long Range Planning Committee meetings; Holiday and Inaugural Receptions and the 25th Anniversary Celebration of the Women's History Month at Headquarters. This Executive Committee member prepared an Annual Report for GFWC and an officer's report for all Executive Committee meetings.

In collaboration with the 2006-2008 GFWC Recording Secretary, this officer prepared and submitted to Headquarters the Digest for the 117th GFWC Annual International Convention, Pre-Convention Board of Directors Meeting and Post-Convention Board of Directors Meeting in Chicago, Illinois, June – July 2008. This GFWC Recording Secretary has taken, transcribed, prepared and distributed minutes for approval for the July, September, December, January and March Executive Committee Meetings; the July and September Board of Directors Meetings; and August, September, December and two April Executive Committee Conference Call meetings. She has delivered the official approved copies of these minutes to the GFWC Women's History and Resource Center Director for inclusion in the GFWC Archives.

This Executive Committee member had the distinct pleasure and privilege to attend the GFWC New Hampshire Mid-Winter Meeting in Manchester in January; the GFWC Utah State Convention in Wellsville in April; and the GFWC Pennsylvania State Convention in Hawley, the GFWC Wisconsin State Convention in Stevens Point, the GFWC Oregon State Convention in Cannon Beach and the GFWC Alaska State Convention in Fairbanks in May. These visits were a tremendous opportunity to be with so many GFWC clubwomen, experience their enthusiasm and dedication and commitment to the mission of GFWC, and share in their celebrations of success for their numerous club community service projects. She truly marvels at what our GFWC clubs and members do accomplish in their communities and is so fortunate to share in so many of these experiences of GFWC fellowship and friendship.

This officer has thoroughly enjoyed this past year as GFWC Recording Secretary. She thanks our International President Rose Ditto for her caring and compassionate leadership; her fellow officers Carlene Garner, Mary Ellen Laister, Babs Condon, Mary Ellen Brock and Missi McCoy for their concern and friendship; Parliamentarian Dottie Graham for her counsel and support; and Natasha Kalteis for her dedication and vision; and most importantly, you, the members, for this opportunity to continue to serve GFWC. The past year has been a true learning experience and an incredible opportunity to share and enhance the pride of membership in this great organization of GFWC.

SHEILA E. SHEA

GFWC Recording Secretary

**2008-2010 GFWC
EXECUTIVE COMMITTEE**

ROSE DITTO
International President

CARLENE A. GARNER
President-elect

MARY ELLEN LAISTER
First Vice-President

BABS J. CONDON
Second Vice-President

SHEILA E. SHEA
Recording Secretary

MARY ELLEN BROCK
Treasurer

MISSI MCCOY
Director of Junior Clubs

DOROTHY K. GRAHAM
Parliamentarian

NATASHA KALTEIS
Executive Director