



**GENERAL FEDERATION  
of WOMEN'S CLUBS**

# GFWC Member Transfer Form

## When a Member Moves

Often when a member moves to a new state, she has difficulty finding a Federated club in her new location. During her busy transition, she may put it off until eventually she loses interest, is contacted by another group, or fills her life with other activities. Whatever the reason, she is lost to the Federation. It is imperative that we retain her as a member! With your help, we can facilitate her transition into a GFWC club near her new home.

When a member moves to a different state, please fill out this form and mail ASAP to:  
**Membership Services, GFWC, 1734 N Street NW, Washington DC 20036-2990.**

If a member moves to a new community within her state, please send this form to the State Membership Chairman.

<b>MEMBER TRANSFER</b>																							
<p>Dear State Membership Chairman <u>and</u> Club President:</p> <p>_____ is moving/has moved to your state. <i>(Transferring member's name)</i></p> <p>She has been a member in good standing in the GFWC _____. <i>(Club name and State)</i></p> <p><b>PLEASE CONTACT HER WITH AN INVITATION TO ATTEND YOUR NEXT CLUB MEETING.</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #cccccc;"> <th colspan="3" style="text-align: left; padding: 5px;"><b>TRANSFERRING MEMBER (NEW LOCATION):</b></th> </tr> </thead> <tbody> <tr> <td colspan="3" style="padding: 5px;">Name</td> </tr> <tr> <td colspan="3" style="padding: 5px;">Mailing Address</td> </tr> <tr> <td style="padding: 5px;">City</td> <td style="padding: 5px;">State</td> <td style="padding: 5px;">Zip</td> </tr> <tr> <td style="padding: 5px;">Phone     -     -</td> <td style="padding: 5px;">Fax</td> <td style="padding: 5px;">-     -</td> </tr> <tr> <td colspan="3" style="padding: 5px;">E-mail</td> </tr> <tr> <td colspan="3" style="padding: 5px;">Her Federation offices/chairmanships, professions, interests:</td> </tr> </tbody> </table> <p style="margin-top: 10px;">We regret losing her, but know she will be an asset to your club. EVERY MEMBER COUNTS!</p>			<b>TRANSFERRING MEMBER (NEW LOCATION):</b>			Name			Mailing Address			City	State	Zip	Phone     -     -	Fax	-     -	E-mail			Her Federation offices/chairmanships, professions, interests:		
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Submitted by	Date																						
E-mail																							

**Find this form online at [www.GFWC.org/GFWCMembers](http://www.GFWC.org/GFWCMembers)**