



GENERAL FEDERATION  
of WOMEN'S CLUBS

## HOBY DONATION & GIFT DOCUMENTATION FORM

Please use this form to make a new gift or to document gifts-in-kind/monetary donations you've already provided to a HOBY State Leadership Seminar. Using this form will allow us to track and properly acknowledge your Club during the awards ceremony at the annual GFWC convention.

You may complete this form by typing directly onto the blank lines. Please print, checkmark appropriate boxes, and mail this form (with your gift and signature, if applicable) to the address below. Thank you for your support!

<b>Club Name</b>	_____		
<b>Contact Name</b>	_____		
<b>Contact Phone</b>	_____		<b>Email Address</b>
<b>Mailing Address</b>	_____		
	<b>City</b>	<b>State</b>	<b>Zip Code</b>
	_____	_____	_____

**MAKING A NEW GIFT**

*Our club would like to make the following gift to provide:*

- Support to our local HOBY seminar.
- Training materials for one student for 3-4 days (\$50).
- All meals and snacks for one student for 3-4 days (\$100).
- Lodging and accommodations for one student for 3-4 days (\$200).
- Full sponsorship for the following student(s) or school(s) at \$350 each.

<b>Total Amount Enclosed:</b>	<b>\$</b>
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**Name of Student(s) or School(s)**


**Check Payment**

*Please make checks payable to "HOBY"*

**Check number(s)** \_\_\_\_\_

**Credit Card Payment**

**Name on Card** \_\_\_\_\_

**Card No. & Exp.** \_\_\_\_\_

**Billing Address** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

**Signature** \_\_\_\_\_

**DOCUMENTING A GIFT**

*We would like to document a gift our club has already made to the following HOBY Seminar:*

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**The gift was to provide:**

- Support to our local HOBY seminar.
- Training materials for one student for 3-4 days (\$50).
- All meals and snacks for one student for 3-4 days (\$100).
- Lodging and accommodations for one student for 3-4 days (\$200).
- Full sponsorship for the following student(s) or school(s) at \$350 each.

**Name of Student(s) or School(s)**


<b>Total Amount Donated:</b>	<b>\$</b>
<b>Total Monetary Value of Gifts-in-Kind:</b>	<b>\$</b>

*Please print and mail this completed form to:*

**HOBY REGISTRATION – ATTN: SUNSHINE  
31255 CEDAR VALLEY DRIVE, SUITE 327  
WESTLAKE VILLAGE, CA 9136**

Every attempt will be made to use your donation towards the school(s) you have indicated. In the event that your selected school(s) has paid their registration fee or has been sponsored by another local business or organization, we will use your donation towards the next closest school in your community. **All donations will be used towards schools in your state.** For any questions, please contact HOBY at [registration@hoby.org](mailto:registration@hoby.org).